

SBA Bulletin

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8-13-1986

SBA Bulletin

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Loyola Law School Los Angeles, "SBA Bulletin" (1986). *SBA Bulletin*. 81. https://digitalcommons.lmu.edu/sba_bulletin/81

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Vol. I, No. 1

LOYOLA LAW SCHOOL

August 13, 1987

LOYOLA MARYMOUNT UNIVERSITY . LOS ANGELES, CALIFORNIA

GENERAL ANNOUNCEMENTS

INFORMATION CENTER

The Information Center is temporarily located on the second floor Burns Building, room 239, in the Dean's Suite. The phone numbers remain 736-1000, and 736-1001. The Information Center is open Monday - Thursday from 8:45 a.m. - 10:00 p.m. and Friday from 9:00 a.m. - 5:00 p.m.

CAMPUS CUISINE HOURS

Effective August 13, our cafeteria, Campus Cuisine, will be open Monday - Thursday from 8:00 a.m. - 8:00 p.m. and Friday from 8:00 a.m. - 2:00 p.m. Campus Cuisine is located on the first floor of the Burns Building.

BOOKSTORE HOURS

During the dates of August 18 - September 16, the bookstore will be open Monday - Thursday from 10:00 a.m. - 8:00 p.m. and Friday from 10:00 a.m. - 6:00 p.m.

Thereafter, the bookstore is open Monday - Thursday from 11:00 a.m. - 7:00 p.m. and Friday from 11:00 a.m. - 3:00 p.m.

MOOT COURT INFORMATION MEETING

There will be an informational meeting on Monday, August 24, from 12:15 - 1:15 p.m. in room 1. All interested students are urged to attend this meeting to find out about the Scott Moot Court Honors Program.

NOTICE FROM THE ADMISSIONS OFFICE

Please make sure that we have received your official final transcript from your undergraduate school. The Registrar's Office requires the transcript to certify you with the California Bar. If you did not pick up your Student Handbook at Thursday's orientation check-in, they are available to first year students in the Admissions Office.

STUDENT ACCOUNTS

The Student Accounts Office is temporarily located in the south side of the Rains Building basement (the library building).

The office hours are as follows: Monday & Tuesday 10:30 a.m. - 6:00 p.m. Wednesday & Thursday 10:30 a.m. - 5:00 p.m. Closed Friday

Paychecks for the College Workstudy program are distributed in the Student Accounts Office, unless a payday falls on Friday, in which case the checks are at the Information Center.

REGISTRAR'S OFFICE

HAVE YOU REGISTERED??? Don't assume everything is okay. You must register immediately if you haven't already done so.

CAREER PLANNING AND PLACEMENT

To those first-year students entering.

Loyola...welcome! We wish you much success in your law school careers. And to all of you who are returning for your second and third(!) years, welcome back.

The 1987 Fall on-campus interviewing season is drawing near, so here are a few memory-joggers for those continuing students who plan to participate:

 The program of firms participating in OCI this year will be available for pick-up in the Career Planning and Placement Office beginning Friday, August 14. Please read the policies section beginning on Page 5; it contains important information.

- -Resume submission dates for the first three interviewing days (Sept. 15, 16 and 17) are August 14-27. At 10:00 a.m. on August 27 (and on each deadline date throughout OCI) the resumes which have been submitted will be mailed. Be sure to keep each deadline date/time in mind when planning for the weeks ahead, and submit your resumes on time.
- During the second week of school, we will conduct two question and answer sessions related to the Fall OCI program. These will be held on Monday August 24 at 12:00 noon and 5:15 p.m. Watch the Placement bulletin board for location.

The Career Planning and Placement Office is open each Monday, Wednesday and Thursday from 8:45 a.m. - 6:00 p.m. Tuesday from 8:45 a.m. - 8:00 p.m.; and Friday from 8:45 a.m. - 4:00 p.m.

For your convenience, the office will also be open on Saturday, August 15 from 9:30 a.m. - 12 noon and on Wednesday, August 26 from 8:45 a.m. - 8:00 p.m.