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Introducing Quartex by Adam Matthew: Loyola Marymount University Digital Collection

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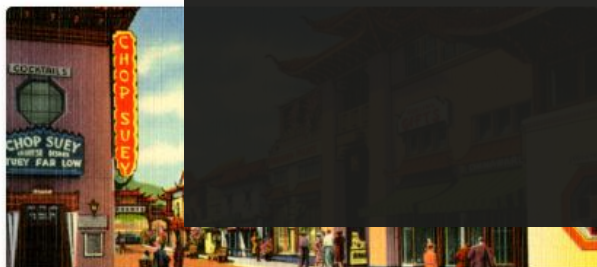
Introducing Quartex by Adam Matthew: *Loyola Marymount University Digital Collection*

America's V

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1930...

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its rich

William H. Hannon Library
Systems & Digital Initiatives Department
All-Staff Meeting, July 2019



Changing Face of Southern California

Selections from the Werner von Boltensern



Del Rey Players

The Del Rey Players playbills featured in this



Dockweiler Family Papers

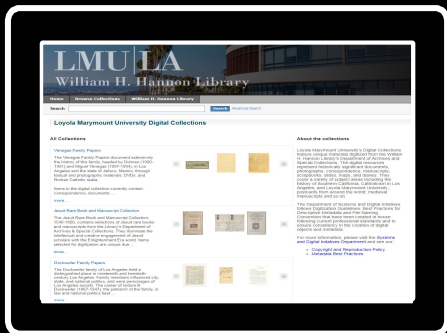
The Dockweiler Family Papers document



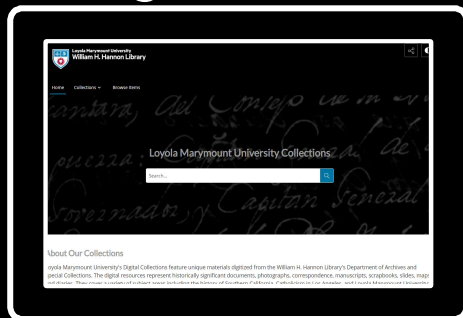
New Digital Collections System

- Reviewed four Digital Asset Management Systems (DAMS)
- Selected new Adam Matthew solution Quartex
- Key benefits
 - Modern interface for patrons
 - Researcher access attributes
 - Improved staff management capabilities
 - Hosts and manages all content types
 - Unifies workflows

ContentDM



Quartex



The Great Migration

Timeline & Steps Taken

Sept. 2018- Jan. 2019

- Organize Master Assets & Metadata

Jan. - May 2019

- Standardize Master Assets & Metadata
- Rename Assets

March - June 2019

- Embed Metadata into Assets

March - Yesterday

- Quality Control
- Upload to Quartex
- Quality Control

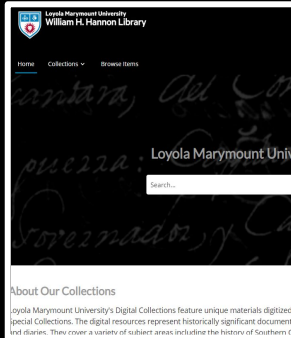
Organize Master Assets & Metadata

- **Step 1:**
Find everything.

OCLC
Dark Archive

Cloud
Storage

Hard Drive



Metadata	# of Collections
Title	18
Alternative Title (Alternate Title or (Title Alternative))	16
Uniform Title	3
Author	2
Creator	16
Contributor(s)	18
Publisher	16
Date Created	18
Date Range	13
Date Published	4
Date	1
Type	18
Form/Genre	4
Genre	14
Subject	13
Subject (Name)	5

Standardizing Metadata

- Across the **18** collections, **62** different metadata fields were being utilized.
- Using *LMU Metadata Best Practices* as a foundation, we remapped the 62 different fields into **29** standardized fields.

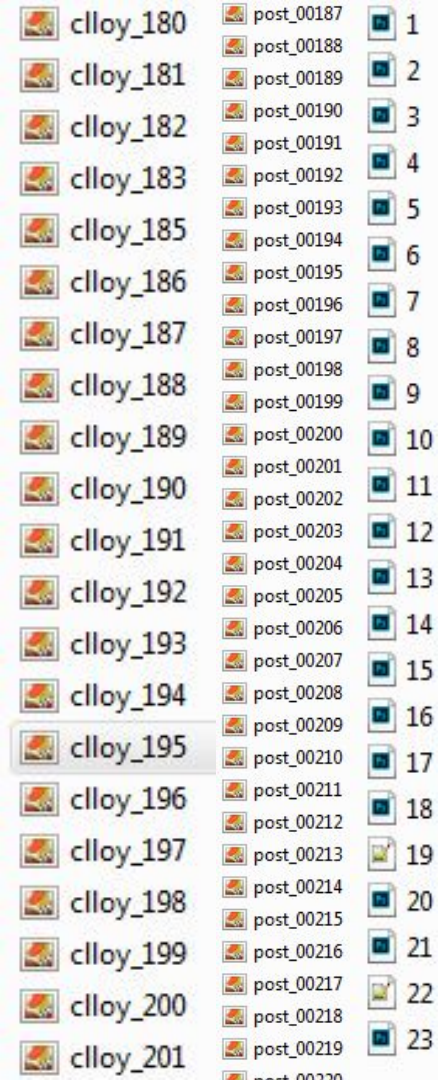
Digital File Naming Guidelines

Previous naming convention used a collection name abbreviation:

- Repository:
 - **sc**_ege000010001
- Collection Name abbreviation:
 - **sc**_ege000010001
- Object Number:
 - **sc**_ege**00001**0001
- Sequence:
 - **sc**_ege00001**0001**
- Institutional Symbol:
 - **LML**_MS-061-000040001
- A&SC Record Group/Identifier
 - **LML**_MS-**061**-000040001
- Object Number:
 - **LML**_MS-061-**00004**0001
- Sequence:
 - **LML**_MS-061-00004**0001**

New Naming Convention

Includes LMU's OCLC institution symbol + mirrors A&SC record groups.





Embed Metadata

- Embedded metadata is when information about the image is encoded into the image itself.
- Technical and descriptive metadata can be embedded in the images and its addition makes images more accessible to users such as:
 - Technical Information – how was the image made?
 - Descriptive Information – what does the image show?
 - Copyrights – who can use the image and how?

WORK

Agent Venegas, Miguel, 1897-1994

Title Letter from Miguel Venegas to Julia Cárdenas de Venegas, August 8, 1927

Date 8/8/1927

Style/Period

Cultural Context

Work Type

Material Original letter: 1 page; translation: 1 page

Technique

Measurements

Location

Description

Subject

Inscription

State/Edition

Relation Venegas Family Papers, Collection Number 99, Series 1. Subseries A. Miguel Venegas a

Text Reference

Source

Work ID

Rights <https://library.lmu.edu/policies&procedures/librarycopyrightpolicy/>

Custom

Digital Identifier LML_MS-099-000030001

Object Identifier LML_MS-099-00003

- When you download an image from the web, metadata is lost. Images separated from their metadata lose their identity and usefulness. This process allows the descriptive information to travel with the image across file formats and software applications.
- Can be used for preservation
- Aids search and retrieval.

**10,373 assets were
renamed &
embedded with
metadata.**





America's West

America's West features photographs from the J. D. Black Papers, Loyola Marymount University, recording the American West in the Owens Valley of California from 1875 to 1930...



Big Pine Citizen Newspaper Collection

The Big Pine Citizen was the weekly newspaper of Big Pine, California, a town in the northern Owens Valley of the California Sierras...



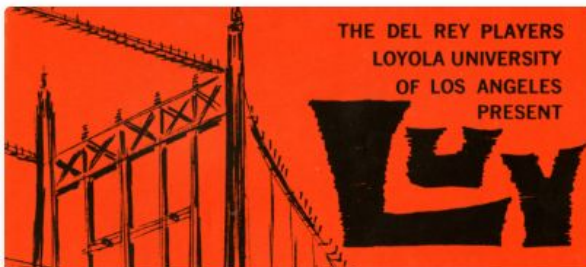
Catholicism in L.A.

Catholicism in Los Angeles offers a unique look into Los Angeles history and its rich Roman Catholic roots...



Changing Face of Southern California

Selections from the Werner von Boltzenstern



Del Rey Players

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Dockweiler Family Papers

The Dockweiler Family Papers document